

TRAINING CURRICULUM

Leadership Skills

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|---|--|
| <input type="checkbox"/> Supervisory Development | <input type="checkbox"/> Management Development |
| <input type="checkbox"/> Transition to Supervision | <input type="checkbox"/> Managing the Multi-Generational Workforce |
| <input type="checkbox"/> Teambuilding | <input type="checkbox"/> How to Give and Receive Feedback with Skill |
| <input type="checkbox"/> The Ethical and Accountable Leader | <input type="checkbox"/> Aligning Strategy with Action in a Changing Environment |

Ask us about developing a **Leadership Academy** for your organization.

Interpersonal Skills

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| <input type="checkbox"/> Communicating with Confidence | <input type="checkbox"/> Interpersonal Effectiveness |
| <input type="checkbox"/> Stress Management | <input type="checkbox"/> Extraordinary Customer Service |
| <input type="checkbox"/> Creative Problem-Solving | |

Business Skills

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| <input type="checkbox"/> Time Management | <input type="checkbox"/> Technical Writing |
| <input type="checkbox"/> Creating Compelling Business Presentations | <input type="checkbox"/> Business Writing that Rocks |
| <input type="checkbox"/> Making Meetings Matter | <input type="checkbox"/> Memory Workshop |
| <input type="checkbox"/> Facilitation Excellence | <input type="checkbox"/> Managing the Challenge of Change |

Because our clients' needs vary widely, we design programs using a modular approach. This allows us to blend existing segments of our curriculum into a unique course to fit specific needs.